# Document Number: COP-WFP-WFD-04-2013-v1

Installation Work Package Life Cycle

#2 Document Control Interface

See #1 Electronic IWP

creation (A)

Applicable

Superintendant

vets the IWP Content and Plan

Obtain

remaining signatures

IWP Hard Copy is Created Planning Department

Electronic Document list is sent to Document Control

Hard Copy IWP is turned over to Document Control

See #1 Electronic IWP creation (B)

Document Control Loads log into system to use as place holders

Doc Control Loads

IWP content into

system using place holders created from Log

Doc Control

Verifies

document revision and signatures

Doc Control Creates two hard copies filing one as master

Document Control

Doc Control Monitors the electronic document list for each IWP and transmits any revision notices to the Planning department

Doc Control

transmits two hard

copies to Planning department for issuing

See #3 IWP Issuance to the field (A)

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