GROUP —PROJECT MANAGEMENT

PM-1 Project Manager (Managing E, P, C)

Sample Job Description

Job Title: Project Manager (Managing E, P, C)

Reports to: Owner’s Manager

Prepared by:

Prepared Date:

Approved by:

Approval Date:

Summary

This individual has the overall responsibility to manage the Project Management Team from the commencement of the planning in the front end through to the commissioning and start-up of the project.

This would not be a new position on the PMT Organization Chart. However, this individual would require additional training so that he/she completely understands their role with the implementation of AWP and how they would help (guide) all stakeholders through the necessary changes in the execution of their jobs.

Essential Duties (Roles and Responsibilities)

* Steward all AWP activities and progress to the Owner.
* Actively participate in and promote the AWP process.
* Support and enforce the process with all the PMT, CMT, Engineering, Supply Chain and Construction Contractors.
* Ensure all stakeholders are invited to and participate in all integrated planning meetings.
* Fully support the PMT WFP Champion/Manager.