GROUP — OWNER

0-5 Audit Manager

Sample Job Description

Job Title: Audit Manager

Reports to: Owner’s Project Manager

Prepared by:

Prepared Date:

Approved by:

Approval Date:

Summary

In addition to all other project audit requirements, this individual is responsible to develop the AWP Audit Protocols and the follow-up audits required to ensure ALL stakeholders are following the project AWP strategies.

This should not be a new position on the Owner’s Organization Chart, and the additional audit protocols, checklists, etc. associated with the implementation of the AWP Strategy should be added to the existing audit requirements of their position.

Essential Duties (Roles and Responsibilities)

* Establish the Audit Protocols associated with the AWP Strategy for the project that will cover all stakeholders.
* Ensure these audit protocols are included in all contracts.