GROUP — ENGINEERING

E-1 Engineering Manager

Sample Job Description

Job Title: Engineering Manager

Reports to: Project Manager

Prepared by:

Prepared Date:

Approved by:

Approval Date:

Summary

Implementation of AWP will require that Engineering make several work process changes from traditional project implementation. This will include packaging and sequencing the engineering deliverables to support the Path of Construction. The Engineering Manager must understand the AWP process and the key role Engineering plays in this process. Additional training will be needed to gain the in depth knowledge of the AWP process.

This is not a new position and any new AWP responsibilities would be added to the duties of this position.

Essential Duties (Roles and Responsibilities)

* Collaborate with Construction to establish EWP boundaries with respect to CWP boundaries.
* Actively participate in integrated planning meetings to ensure the engineering deliverable schedule to meet the Path of Construction is realistic and can be accomplished. Develop a EWP release plan consistent with the Path of Construction.
* Monitor and assess the discipline team’s compliance with the AWP process.
* Ensure reporting of engineering progress at the EWP status level is at a sufficient level of detail to support forecasting against those dates established in the EWP release plan.
* Ensure the EWP’s include all the information required from Engineering by Construction Management to develop complete CWPs.
* Provide AWP implementation guidance and support to all engineering personnel.