GROUP — ENGINEERING

E-4 Discipline Leads

Sample Job Description

Job Title: Discipline Leads

Reports to: Engineering Manager

Prepared by:

Prepared Date:

Approved by:

Approval Date:

Summary

These positions will ensure that their teams comply with the requirements of AWP. They will provide guidance to their teams to ensure their deliverables are released according to the EWP release plan as agreed to support the Path of Construction.

These are not additional positions within the Engineering Organization Chart as Discipline Leads are required to guide and support their teams as they complete their EWP’s. The Discipline Leads will require additional training to understand their responsibilities in implementing AWP.

Essential Duties (Roles and Responsibilities)

* Actively participate in the integrative planning sessions to provide their input and agreement to the scheduled EWP release plan
* Ensure their teams meet the release dates of their associated EWP’s to meet the Path of Construction.
* Train and provide guidance to their teams so they also understand their roles and how it affects the project outcome.