IWP INSULATION INSTALLATION CHECKLIST

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|  | | MAJOR PROJECTS |
| **Appendix - 8** |
| **Department:** | CONSTRUCTION | Number: **PCM-CP-000X-8** |
| **Subject:** | IWP INSULATION INSTALLATION CHECKLIST | Revision:  **A** |

| **IWP ID Number:** | | | **Date Prepared:** | | |
| --- | --- | --- | --- | --- | --- |
| **IWP Description:** | | | | | |
| **ITEM DESCRIPTION** | | **YES / NO / N/A** | | **COMMENTS** | |
| **Piping / Equipment Ready For Insulation Installation:**  a) Fabrication Complete  b) Hydrotesting Complete  c) Tracing Installed And Verified  d) Release For Insulation Signed-Off | |  | |  | |
| Type And Thickness Of Insulation Clearly Identified And Listed | |  | |  | |
| Type Of Cladding And Thickness Clearly Identified And Listed | |  | |  | |
| **Crane(s) To Support Work Package Activities:**  a) Onsite  b) Available  c) Scheduled | |  | |  | |
| Required Rigging And Accessories Onsite And Available To Support Work Package Activities | |  | |  | |
| **Transportation Requirements For Materials And Tools Etc.:**  a) Available  b) Scheduled | |  | |  | |
| Material Requisitions Complete Ready To Be Submitted For Work Package | |  | |  | |
| Materials In Warehouse Bagged And Tagged | |  | |  | |
| **Special Training / Qualification Requirements:**  a) Safety; SCABA, High Level Rescue Etc  b) Equipment Operation; Manlift Etc.  c) Other  d) Training Complete | |  | |  | |
| Permit Requests Complete Ready To Be Submitted For Work Package | |  | |  | |
| Safety Items And Concerns Clearly Identified,  Listed And Addressed | |  | |  | |
| **Hazard Assessments / Requirements:**  a) Hazard Identified  b) Assessment Performed  c) Mitigated | |  | |  | |
| Additional Personnel Protection Equipment Requirements Clearly Identified, Listed, Onsite And Available For Use | |  | |  | |
| Inspection And Testing Requirements Clearly Identified And Listed Including Hold And Witness Points | |  | |  | |
| QC forms inserted into package for required inspection and sign-off | |  | |  | |
| **Third Part Inspection And Testing:**  a) Available  b) Scheduled | |  | |  | |
| **Vendor Requirements:**  a) Required  b) Available  c) Scheduled | |  | |  | |
| **Scaffolding / Manlift Requirements:**  a) Identified  b) Available  c) Scheduled  d) Built (Scaffold Only) | |  | |  | |
| **Man Basket Requirements:**  a) Identified  b) Available  d) Scheduled | |  | |  | |
| **All Required Drawings, Details And Specifications Included In Work Package:**  a) Piping / Equipment; Drawings To Be Insulated  b) Signed Copy Of Release For Insulation  c) Insulation Details  d) Insulation Specification  e) Special Requirements  f) Design Change Notices  g) Request For Information  h) Inspection And Test Plan  i) Lessons Learned Suggestion Form | |  | |  | |
| Insulation And Cladding Installed, Inspected And Sign-Off As Complete | |  | |  | |
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| **Planner Name (print):** | **Planner Signature:** | | | | **Issue Date:** |
| **Superintendent Name (Print):** | **Superintendent Signature:** | | | | **Issue Date:** |
| **Work Foreman Name:** | **Work Foreman Signature:** | | | | **Work Start Date:** |
| **Work Foreman Name:** | **Work Foreman Signature:** | | | | **Work Completion Date:** |