IWP ELECTRICAL JUNCTION BOX INSTALLATION CHECKLIST

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|  | | MAJOR PROJECTS |
| **Appendix - 10** |
| **Department:** | CONSTRUCTION | Number: **PCM-CP-000X-10** |
| **Subject:** | IWP ELECTRICAL JUNCTION BOX INSTALLATION CHECKLIST | Revision:  **A** |

| **IWP ID Number:** | | | **Date Prepared:** | | |
| --- | --- | --- | --- | --- | --- |
| **IWP Description:** | | | | | |
| **ITEM DESCRIPTION** | | **YES / NO / N/A** | | **COMMENTS** | |
| Junction Boxes For Work Package Onsite And Available For Installation | |  | |  | |
| Is CSA Approval / Inspection:  a) Required  b) Scheduled | |  | |  | |
| Junction Box Supports And Material For Support Fabrication Onsite And Available For Installation | |  | |  | |
| **Crane(s) To Support Work Package Activities:**  a) Available  b) Scheduled | |  | |  | |
| Required Rigging And Accessories Onsite And Available To Support Work Package Activities | |  | |  | |
| **Transportation Requirements For Materials And Tools Etc.:**  a) Available  b) Scheduled | |  | |  | |
| Material Requisitions Complete Ready To Be Submitted For Work Package | |  | |  | |
| Materials In Warehouse Bagged And Tagged | |  | |  | |
| **Special Training / Qualification Requirements:**  a) Safety; SCABA, High Level Rescue Etc  b) Equipment Operation; Manlift Etc.  c) Other  d) Training Complete | |  | |  | |
| Permit Requests Complete Ready To Be Submitted For Work Package | |  | |  | |
| Safety Items And Concerns Clearly Identified,  Listed And Addressed | |  | |  | |
| **Hazard Assessments / Requirements:**  a) Hazard Identified  b) Assessment Performed  c) Mitigated | |  | |  | |
| Additional Personnel Protection Equipment Requirements Clearly Identified, Listed, Onsite And Available For Use | |  | |  | |
| Inspection And Testing Requirements Clearly Identified And Listed Including Hold And Witness Points | |  | |  | |
| Code Requirements Clearly Identified And Listed | |  | |  | |
| QC forms inserted into package for required inspection and sign-off | |  | |  | |
| **Third Party Inspection And Testing:**  a) Available  b) Scheduled | |  | |  | |
| **Vendor Requirements:**  a) Required  b) Available  c) Scheduled | |  | |  | |
| **Scaffolding / Manlift Requirements:**  a) Identified  b) Available  c) Scheduled  d) Built (Scaffold Only) | |  | |  | |
| **All Required Drawings, Details And Specifications Included In Work Package:**  a) Electrical General Arrangements  b) Junction Box Installation Details  c) Junction Box Grounding Details  d) Electrical Specification  e) Special Requirements  f) Design Change Notices  g) Request For Information  h) Inspection And Test Plan  i) Lessons Learned Suggestion Form | |  | |  | |
| Junction Box Installed, Inspected And Signed-Off As Complete and Ready For Termination | |  | |  | |
| **As-Builts:**  a) Installed As Per Drawings And Specifications  b) Changes Or Modifications Made  c) Changes Or Modifications Recorded And Included on Master As-Builts Drawing Set | |  | |  | |
| Junction Box Installed, Inspected And Signed-Off As Complete | |  | |  | |
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|  | |  | |  | |
| **Planner Name (print):** | **Planner Signature:** | | | | **Issue Date:** |
| **Superintendent Name (Print):** | **Superintendent Signature:** | | | | **Issue Date:** |
| **Work Foreman Name:** | **Work Foreman Signature:** | | | | **Work Start Date:** |
| **Work Foreman Name:** | **Work Foreman Signature:** | | | | **Work Completion Date:** |